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**ADMISSION CHECKLIST**

**(Application process is not complete until the following documents are submitted, and the applicable fees are paid.)**

**Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_**

**Date of Enrollment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Grade Level: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_ 1. Application for Admission Form

\_\_\_\_\_\_\_\_\_ 2. Agreement Forms

\_\_\_\_\_\_\_\_\_ 3. Three (3) recent photos of the child (4.5 cm x 3.5 cm)

\_\_\_\_\_\_\_\_\_ 4. Passport copy of the child with Visa page (for foreigners)

Passport copy or ID or Family Book of the child (for Cambodians)

\_\_\_\_\_\_\_\_\_ 5. Passport copy with Visa page of parents (for foreigners)

Passport copy or residence ID of parents (for Cambodians)

\_\_\_\_\_\_\_\_\_ 6. Transcript(s) or school records from previous school (Elementary to Secondary ONLY)

\_\_\_\_\_\_\_\_\_ 7. Student Health Form, Immunization records

\_\_\_\_\_\_\_\_\_ 8. Applicable Fees

\_\_\_\_\_\_\_\_\_\_ 1st Tuition payment: $\_\_\_\_\_\_**\_\_\_**\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_ Registration Fee: $\_\_\_\_\_\_**\_\_\_**\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_ Uniform Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_ Curriculum Fee Dep: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIA Administrative Staff

**Stepping Stone International Academy**

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AdmissionChecklist\_2023-2024